

NO : CBSE/531727/US-00392-2425/2024-25/

Dated: 10/03/2024

**The Manager,  
SWARAJ PUB SCH VPO DAMLA DISTT YAMUNANAGAR HRY  
SWARAJ PUBLIC SCHOOL,V.P.O DAMLA,YAMUNANAGAR  
HARYANA,YAMUNANAGAR, 135001  
(M: 091-8570008075)**

**SUBJECT: - UPGADATION TO SENIOR SECONDARY LEVEL - REGARDING.**

**Ref : Application No.: - US-00392-2425 DATED: 29/07/2023**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>531727</b>
<b>School No</b>	<b>41704</b>
<b>Affiliated for</b>	Senior Secondary School Examination Class 1 to 12
<b>Category</b>	Upgradation of Affiliation
<b>Period of affiliation</b>	01.04.2024 to 31.03.2029
<b>Year and Month From which admission can be taken in Class-IX/XI</b>	1 April,2024
<b>Year and Month in which first batch of Class-X/XII will appear in board examinations</b>	1 April,2026

<b>Sl. No.</b>	<b>The school is directed to ensure that :</b>
1	The total number of sections of Balvatika shall be restricted to 6 (Two each in Balvatika 1,2 and 3). The total number of sections from classes 1 to 12 shall be restricted to 30, out of which not more than 1/3rd sections may be used for senior secondary classes. The school should run from class 1 onwards. The optimum number of the students shall be restricted to 40 in each section. Any further increase of section shall require prior approval of the Board, subject to compliance with affiliation bye laws and availability of rooms of 500 sq. ft. dimension.
2	The school should appoint Special Educator as per Board norms and submit the compliance within 3 months on SARAS portal.
3	The Biology lab is set-up on make-shift tables. It does not have permanent fixtures with attached washbasin. Thus, the school is required to set-up as per Board's SoPs within 03 months and submit the compliance with videography on SARAS portal.
4	The school shall ensure the mandatory training of its teachers with CoE Panchkula within 3 months and submit the compliance on SARAS portal.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**